

# Manual > Search GST Practitioner

I want to find a GST Practitioner for my GST compliance needs. How do I locate a GST Practitioner in the GST Portal?

Perform the following steps to locate a GST Practitioner in the GST Portal:

1. As a Taxpayer, visit the URL: <https://www.gst.gov.in>, and login to the GST Portal with your user-ID and password.
2. Click **Services** > **User Services** > **Locate GST Practitioner (GSTP)** option.

The screenshot displays the GST Portal interface. At the top, the logo of India is on the left, and the text 'Goods and Services Tax' is in the center. On the right, there is a 'GST Training' dropdown menu. Below the header is a navigation bar with 'Dashboard', 'Services', 'GST Law', 'Search Taxpayer', and 'Help'. The 'Services' menu is expanded, showing 'Registration', 'Ledgers', 'Returns', 'Payments', 'User Services', and 'Refunds'. The 'User Services' menu is further expanded, listing 'My Saved Applications', 'View Notices and Orders', 'Contacts', 'Holiday List', 'Grievance / Complaints', 'Engage / Disengage GST Practitioner (GSTP)', 'View/Download Certificates', 'View My Submissions', 'Search HSN / SAC', 'Feedback', and 'Locate GST Practitioner (GSTP)'. The 'Locate GST Practitioner (GSTP)' option is highlighted with a red box. Below the navigation bar, there are buttons for 'RETURN DASHBOARD >', 'CREATE CHALLAN >', and 'VIEW NOTICE(S) AND ORDER(S) >'. On the right side, there is a 'QUICK LINKS' section with links for 'Check Cash Balance', 'Liability ledger', and 'Credit ledger'.

3. The **Locate GST Practitioner (GSTP)** page will open.
4. You can Locate GST Practitioners by searching their **Enrolment number / GSTP ID**.

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Dashboard Services User Services Locate GST Practitioner (GSTP)

### Locate GST Practitioner (GSTP)

Enrolment Number/GSTP ID  Name / Area

Enrolment Number/GSTP ID \*

Enter Enrolment Number/GSTP ID

5. Enter the Enrolment Number / GSTP ID and Click **SEARCH**.

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Dashboard Services User Services Locate GST Practitioner (GSTP)

### Locate GST Practitioner (GSTP)

Enrolment Number/GSTP ID  Name / Area

Enrolment Number/GSTP ID \*

Enter Enrolment Number/GSTP ID

6. Alternatively, you can Locate GST Practitioners by searching their **Name / Area** details.

Dashboard Services Notifications & Circulars Acts & Rules Search Taxpayer

Dashboard > Services > User Services > Locate GST Practitioner (GSTP)

Locate GST Practitioner (GSTP) • indicates mandatory fields

Enrolment Number/GSTP ID  Name / Area

Name State<sup>•</sup> District Pincode

Enter name of GSTP Select Select Enter Pincode

SEARCH

7. Enter the **Name** of GSTP and select **State**, **District**, **Pincode**, and Click **SEARCH**.

Notes:

- a) **State** is a mandatory field. **Name** of GST Practitioner (GSTP), **District** and **Pincode** are optional fields.
- b) **Pincode** will be enabled only after selecting a State and corresponding District.

Dashboard Services Notifications & Circulars Acts & Rules Search Taxpayer

Dashboard > Services > User Services > Locate GST Practitioner (GSTP)

Locate GST Practitioner (GSTP) • indicates mandatory fields

Enrolment Number/GSTP ID  Name / Area

Name State<sup>•</sup> District Pincode

Enter name of GSTP Select Select Enter Pincode

SEARCH

8. GST Portal will display the list of GST Practitioners that match with your search criteria.

• indicates mandatory fields

Locate GST Practitioner (GSTP)

Enrolment Number/GSTP ID Name / Area

Name: Enter name of GSTP State: Arunachal Pradesh District: Select Pincode: Enter Pincode

SEARCH

Table with 6 columns: Name of GSTP, Category, Enrolment Number/GSTP ID, Address, Email Address, Mobile Number. Row 1: ANGAD JASBIRSINGH ARORA, Graduate or Postgraduate degree in Banking, 121700000008GP5, 1,12,sdf,sdf,East Siang,791102, dsfm@fdf.com